

CONSTITUTION

AND

BY-LAWS

THE IDAHO STATE
GOOD SAM
ORGANIZATION

CONSTITUTION IDAHO GOOD SAM ORGANIZATION

ARTICLE I - NAME

This organization shall be known as the Idaho Good Sam Organization of the International Good Sam Recreational Vehicle Club. The aforementioned shall recognize Good Sam's Constitution and By-laws as the body of law.

The State will always use the terminology "State Organization" when referring to its organization. The term "CLUB" always means the International Good Sam Recreational Vehicle Club.

The State Organization will only use the Good Sam name and logo in good taste and to promote the Good Sam Pledge and State Activities in a manner consistent with the Club's Constitution, By-laws and general policies.

ARTICLE II - PURPOSE

It is the purpose of this State Organization to promote the use and enjoyment of recreational facilities and outdoor fellowship among members through trips and group activities.

This State Organization shall maintain an attitude that is strictly non-partisan, non-sectional, non-sectarian, non-radical, non-racial and shall be dedicated to bringing together people interested in the ideals and principles of the CLUB.

ARTICLE III - MEMBERSHIP

Section 1. Membership in this State Organization is limited to those individuals who are members in good standing with both the CLUB and the State Organization (i.e. have paid CLUB and State membership dues when applicable).

Section 2. Each membership is made up of a single person or a couple, and shall include any dependent(s) living with them.

ARTICLE IV - STATE STAFF

Section 1. Officers of this State Organization shall be the State Director, Assistant State Directors, State Secretary, State Treasurer, Legislative Representative and such additional State Staff as deemed necessary by the State Organization.

Section 2. The State Director is elected in even numbered years by the membership and then will be appointed by the CLUB for a two-year term as specified in the Constitution and By-laws of the CLUB.

Section 3. The State Treasurer will be elected by the State Committee in odd numbered years for a two year term.

Section 4. All other Staff will be appointed by the State Director and will hold office for a period designated by the State Director, but shall not exceed the State Director's term of office. No additional State Staff may be appointed until major expenditures for that position are approved by the State Committee (see State By-laws, Article III, State Treasurer, Function).

Section 5. No State Officer or spouse may hold any other post or position within the Club, Regional, State or Chapter unless special approval is given by the CLUB'S "designated representative of the sponsor corporation" and to "sponsor corporation's staff" where applicable. State Staff, those appointed to hold positions (other than State Officers) may hold positions within a Region, State or Chapter with approval of the State Director.

Section 6. All State Officers and Staff shall be a member of an Idaho State Chapter.

ARTICLE V - STATE COMMITTEE

The State Committee is comprised of the State Organization's Chapter Presidents.

ARTICLE VI - AMENDMENTS

Amendments shall conform to Article VII of the State By-laws.

BY-LAWS
IDAHO GOOD SAM ORGANIZATION

ARTICLE 1 - MEMBERSHIP

Section 1. All members of the State Organization must be members in good standing with both the CLUB and the State Organization. (i.e. have paid both CLUB and State dues when applicable.)

Section 2. Each membership is made up a single person or couple and shall include any dependent(s) living with them.

Section 3. Members of the State Organization will be classified as either State Chapter members or State Members-at-Large.

Section 4. State members-at-large will be defined as those members of the CLUB who do not belong to a State Chapter but have voluntarily decided to be members of the State Organization and have met necessary membership requirements.

ARTICLE II - DUES

Section 1. Dues for the State membership will be levied by the State Committee. The fee is to be paid by all State Chapter members and State members-at-large, and will be placed in the State Treasury.

Section 2. a. The Chapter Treasurers will remit payment of the State dues and a copy of the Chapter roster for all their Chapter members to the State Treasurer no later than November 15th of each year.

b. Members-at-large will remit their State dues directly to the State Treasurer no later than November 15th of each year.

Section 3. Only a dues paying member of the State Organization shall be eligible to participate in its business meetings.

ARTICLE III - DUTIES OF STAFF

All State Staff shall attend and participate in regular and special State meetings unless otherwise excused.

STATE DIRECTOR

The State Director is appointed to a two year term as specified in the Constitution and By-laws of the CLUB. The State Director is the highest State Staff member in the State Organization.

The State Director's functions are:

1. To represent the State membership in the CLUB.

2. To represent and uphold the CLUB constitution, By-Laws and general policies of the CLUB to the membership.
3. To act as the advisor in the administration of State and Chapter business.
4. To administer the formation of new Good Sam Chapters.
5. To prepare an agenda for State meetings, showing what is to come before the meeting and to present a copy of the agenda to each State Committee member or their proxy at the time of registration for the meeting or anytime prior to registration.
6. To officiate at State meetings and to vote only in case of a tie.
7. The State Director or Presiding Officer may alter the published agenda at their discretion to expedite the meeting.
8. To perform such other functions as specified in the general policies of the CLUB including attendance at Regional/National meetings.
9. To advise the State Committee that is composed of the Chapter Presidents.
10. To review, approve and sign all contracts as the only recognized official of the State Organization by the Club.
11. Upon the death, resignation or departure from the State Organization of the Treasurer, the State Director will conduct a special meeting of the State Committee as soon as possible for the purpose of electing a new State Treasurer, and arrange an audit of the State books.

ASSISTANT STATE DIRECTOR

The Assistant State Director is assigned responsibility for a particular geographical section of the State and will serve as the representative of the State Director for that area.

The Assistant State Director functions are:

1. To assist in organizing local chapters.
2. To supervise State functions and locate sites in their assigned area and to forward all contracts to the State Director for approval and signature.
3. To act in lieu of the State Director in the event the State Director becomes unable to function due to an emergency
4. To act as an advisor to the Chapter Presidents in their assigned area.
5. To perform other duties as requested by the State Director.

STATE SECRETARY

The State Secretary functions are:

1. To handle all correspondence as assigned by the State Director.
2. At meetings:
 - a. To take roll call at State Staff and State Committee meetings.
 - b. To read minutes of previous meetings.
 - c. To record the minutes of the meeting(s) and to distribute copies of the minutes to the State Director, State Treasurer and State Committee members.

3. To have a list of all Standing Committees and to file the reports of these committees when presented.
4. To have a copy of the State Organization's By-laws available for ready reference.
5. To have a copy of each State Chapter's membership roster on file and forward copies of the membership rosters to the CLUB.

STATE TREASURER

The State Treasurer will be elected every two years by a simple majority of the members of the State Committee present. The State Treasurer may not be a member of the State Director's family.

The State Treasurer's functions are:

1. To have custody of all funds, securities and assets of the State Organization and to maintain a current record of all tangible property costing more than fifty (\$50.00) dollars owned by the State Organization.
2. To be responsible for keeping full and accurate accounts of all receipts and disbursements, and to make a report at all scheduled State Committee meetings.
3. To monitor expenditures made by the State Director, and report any possible irregularities to the State Committee.
4. To pay major expenses which have been approved by the State Committee. Major expenses shall be any expense in excess of one hundred (\$100.00) (excluding office supplies and supplies ordered by the State Good Sam Store Manager). Included in major expenses will be purchases for any purpose and for expenses that will be incurred when appointing additional State Staff, State Committees or other positions. All disbursements will be made by check.
5. To pay normal operating expenses when due.
6. To prepare an itemized financial report to be distributed to the State Director, State Secretary State Audit Committee members and the State Committee members.
7. To collect State dues and have a copy of each Chapter's membership roster on file.
8. To serve as the State Director's Election Chairperson.
9. Upon the death, resignation or departure from the state of the State Director, the State Treasurer will notify the Club's "designated representative of the sponsor corporation" and to "sponsor corporation's staff" where applicable, that the State Organization is in need of a new State Director.

LEGISLATIVE REPRESENTATIVE

The State Legislative Representative is responsible for keeping track of all potential laws affecting RV owners in the state and for notifying the State Committee and CLUB headquarters of such and to perform other duties as designated by the State Director.

AUDIT COMMITTEE

The State Director shall submit a list of three (3) individual's names for the State Audit Committee to the State Committee for approval at the Fall Meeting. The Audit Committee shall audit the State books annually at the spring meeting and will perform any special audits as needed. All reports will be submitted to the membership.

PROXY

In the event a Chapter President is unable to attend a State meeting, he/she will appoint a Proxy to attend the meeting(s) and vote representing the Chapter. The Proxy will be acting as the Chapter President for the duration of the meeting.

ARTICLE IV - STATE COMMITTEE

Section 1. The State Committee is composed of the State Organization's Chapter Presidents.

Section 2. The State Committee shall meet at least twice a year, or as often as necessary, to conduct the business of the State Organization.

Section 3. A simple majority of the State Committee members or their appointed proxies in attendance at a meeting will constitute a quorum.

Section 4. The State Committee members may be asked to assist their Area Assistant Director to locate adequate facilities for State meetings and Samborees.

Section 5. Robert's Rules of Order shall govern State business meetings which will be conducted as follows:

- A. Call to Order
- B. Roll Call
- C. Introduction of Guests
- D. Reading of the minutes of the previous meeting
- E. State Treasurer's report and presentation of bills
- F. Reading of correspondence
- G. Reports of committees
- H. Unfinished business
- I. New business
- J. Announcements
- K. Adjournment

Section 6. The State Committee has the authority to establish, regulate and control the State Treasury.

- a. A reasonable fee will be levied and be paid by all Chapter members within the State, and will be placed in the State Treasury. All such funds shall be the sole property of the State Committee.

- b.** Such levy will only be recognized by the CLUB if made by two-thirds (2/3) vote of the State Committee members in attendance at a regular committee meeting. Thirty (30) days prior written notice for the purpose of the meeting must be sent to the State Committee members.

Section 7. It is the responsibility of the State Committee:

- a.** To attend State Committee meeting as the representative of their Chapter and to report the proceedings of such meetings to their Chapter meetings. If a Chapter President is unable to attend a State Committee meeting, the State Director or State Secretary will be notified in writing prior to the start of the scheduled meeting who the Proxy from their Chapter will be.
- b.** To vote on such matters as come before the State Committee on behalf of their Chapter.

ARTICLE V - STATE TREASURY

Section 1. All monies received by the State Organization from dues, State Samborees or other sources shall be placed in the State Treasury.

Section 2. All expenditures of monies from the State Treasury for equipment or the major purchases of supplies or increase of State Staff, Committees or other positions shall be approved by the State Committee at a State Committee meeting prior to the expenditure.

Section 3. The State Director shall, when possible, predetermine all supplies or equipment needed when additional State Staff, Committees, or other positions are to be added, and submit these to the State Committee for approval prior to the expenditure.

ARTICLE VI - COMMITTEES

The State Committee or the State Director shall be empowered to appoint committees that they deem necessary and to direct the activities of said committees.

ARTICLE VII - AMENDMENTS

Section 1. Proposed amendments to these By-laws must be submitted to the State Director in writing by a State committee member and are to be included in the agenda of the next State Committee meeting.

Section 2. The proposed amendment(s) in final form shall be sent to each President thirty (30) days prior to the meeting the proposed amendment is to be voted upon.

Section 3. Such proposed amendment(s) shall automatically be an item on subsequent agenda(s) until properly disposed of by a vote of the State Committee.

Section 4. The amendment(s) may be passed with an affirmative vote of two-thirds (2/3) of the eligible State Committee members present.

Section 5. The changing of minor typographical errors is exempt from provisions of Article VII.

IDAHO STATE STANDING RULES

Section 1. The Treasurer of each Chapter shall remit \$4.00 for each new or reinstated member enrolled between January 1st and June 30th, or \$2.00 for each new or reinstated member between July 1st and December 31st.

Section 2. New Chapters will not pay dues for the portion of the year in which they are chartered but will be liable for dues January 1st of the following year.

Section 3. Complimentary registrations for the Idaho State Samboree will be given to the following:

- a. State Directors or official delegates for Region 1 (except Idaho State Director).
- b. The Club Sambassadors.
- c. State Directors or official delegates of any state or province that provides complimentary registration to their Samborees.
- d. Samboree Master of Ceremonies.

Section 4. State Staff members will receive mileage at \$0.25 per mile round trip for all official State Good Sam business including attendance at a State meeting or Samboree.

- a. Audit Committee members will receive mileage when performing the annual audit at the spring meeting or when ever called upon to perform a special audit.
- b. Mileage will only be paid to one member of a household and in the case of the State Director only if not paid by the CLUB. No complimentary registration will be paid to a member, if a member of their household is eligible for a mileage payment.
- c. The following State Officers or State Staff members will receive mileage as specified above:

State Director (only if not paid by the CLUB)
Assistant State Directors
State Secretary
State Treasurer
Legislative Representative
Sound Manager
Warehouse Manager
Good Sam Store Manager
Dogs for the Deaf Representative
Samboree Chairperson
Samboree Registrar
Game Coordinator

Section 5. The registration fee for one day's attendance only at any of the three State events (Spring Fling, Idaho Samboree, or Fall Roundup) will be one half of the event's full registration fee per membership card.