

Eagle Rock Good Sam Chapter

Standing Rules

STANDING RULE I - MEMBERSHIP

Section 1. All members of this Chapter must be members in good standing with the Good Sam Club (and must annually report their Club membership number and expiration date to the Chapter Secretary, as evidence thereof.)

Section 2a. Applicants are encouraged to attend at least two Chapter functions (one of which should be a campout) prior to submitting a written application for membership to the President.

Section 2b. Annual dues must be paid to the Chapter Treasurer within 30 days of receipt of acceptance of application for Chapter membership, and thereafter by a designated date Chapter dues for new members shall be pro-rated for the current year through November 1.

STANDING RULE II - MEMBERSHIP IN THE STATE COMMITTEE

The State Committee is composed of a Chapter President, or his/her appointed delegate, from each Chapter and has the voting power to reconcile serious disputes within the State and in any Chapter within the State, and to establish, regulate, and control a State treasury, including the right to levy a reasonable fee to be paid to the State treasury by all Chapter members within the State. This Chapter will send a delegate to State committee meetings.

STANDING RULE III - DUES

Section 1. Chapter dues shall be established by a 51% majority vote by voice or e-mail of all Chapter members.

Section 2. State Dues -- If the State Committee of which this Chapter is a member has established State dues, this Chapter will be required to pay these dues annually by November 15th.

STANDING RULE IV - VOTING

Section 1. Each family shall be entitled to one vote except the President, who shall only vote to break a tie.

Section 2. All voting for Chapter officers shall be by, a. show of hands. b. e-mail to nominating committee chair, or c. combination of above.

Section 3. A quorum shall be 51% of all Chapter members in good standing excluding honorary members. If a quorum is not present at Chapter meetings, e-mail shall be used to conduct Chapter business.

STANDING RULE V - MEETINGS

Section 1. Meetings shall be held monthly as voted by a majority of members at a monthly meeting.

Section 2. Special meetings may be called by the Chapter president at his/her discretion and will be called by the president upon the request of any three memberships.

STANDING RULE VI - ELECTION OF OFFICERS

Section 1. The following Chapter officers will be elected at an annual Chapter meeting, and will hold office for two years: President, Vice-President, Secretary, and Treasurer.

Section 2. Nominations and elections shall be held during October of odd numbered years. New officers will take office on the first day of January of even numbered years.

Section 3. Election Committee - The Chapter President shall appoint a committee of Chapter members (not currently officers) to nominate new officers and present them to this Chapter for election as set forth in STANDING RULE IV.

Section 4. Nominations can be made by any Chapter member in good standing, either in person at the designated meeting or in writing to the Chapter nominating committee chair before the date of the designated election meeting. Nominees must accept or decline the nomination before the name can be voted on.

Section 5. Elections - All Chapter members in good standing are entitled to vote. After nominations have been made, the voting shall take place as set forth in STANDING RULE IV.

Section 6. No officer may hold the same office for more than two consecutive terms (four years). Except for the offices of Secretary and Treasurer, officers may not hold more than one office concurrently.

Section 7. Members of the same family may not hold any of the above elected positions concurrently unless special permission is obtained from the membership.

Section 8. Vacancies - In the event of the resignation or removal of a Chapter officer, the president may, at his/her discretion, with the approval of the other members of the Executive Committee, appoint a pro tem officer to fill the vacancy until the next scheduled election or until a special election can be held.

STANDING RULE VII - DUTIES OF OFFICERS

PRESIDENT: Presides at all meetings; appoints all committees, supervises all Chapter activities; represents the Chapter as a member of the State Committee at State Committee meetings.

VICE-PRESIDENT: Conducts meetings in the absence of the president, coordinates activities of all committees.

SECRETARY: Records the minutes of all meetings of the Chapter with the time and place of the meeting, how called or authorized, the notice thereof given, the names of those present at Chapter meetings, and the proceedings thereof. Receives, reads, and answers all correspondence after action taken by the membership at meetings, or at the direction of the Chapter President.

TREASURER: Maintains custody of all funds, securities, and assets of the Chapter; keeps full and accurate accounts of all receipts and disbursements, and reports to Chapter members all such receipts and disbursements made on a monthly basis. Forwards a copy of a semi-annual itemized Financial Report to the Executive Committee. Submits to the State Treasurer the dues required for State membership and an updated Chapter roster by November 15th of each year. Treasurer will maintain the Chapter Roster online at the State website, and make sure it's up to date by November 1st of each year.

WAGONMASTER: Organizes Chapter campouts under the direction of the Chapter President which includes selecting campout sites, making all necessary arrangements for outings, arranging tours and activities at campouts; appoints a trail boss or committee to assist with parking, collecting fees, and coordinating activities at campouts.

EXECUTIVE COMMITTEE: The Executive Committee consisting of all elected Chapter officers meets at the call of the President and is empowered to receive and act upon correspondence, approve payments, and conduct any Chapter business not expressly reserved to the general membership by these Standing Rules. The Executive Committee recommends such rules and procedures governing Chapter operation as are from time to time necessary.

PUBLICITY CHAIRMAN: Submits news of Chapter activities to the State Director for Highways publication; generates publicity for Chapter from local media; and other duties as required.

STANDING RULE VIII - CHAPTER TREASURY

Section 1. All moneys received by the Chapter from dues or any other sources shall go into the Chapter treasury.

Section 2. All expenditures of moneys from the Chapter treasury shall be made by check and ratified by the membership at a regular business meeting. All expenditures over \$100 must be co-signed by the Treasurer and Chapter president after ratification by the membership. Disbursements of \$100 or less require only the Treasurer's signature.

Section 3. The President shall appoint two members of the Chapter who are not officers to act as an audit committee, with the President acting as Chairman. This audit will be conducted annually. This audit committee shall submit their report of findings to the membership.

STANDING RULE IX - COMMITTEES

The President shall be empowered to appoint such special committees as he/she deems needful at any time, or on the majority vote of the members at any meeting, he/she shall appoint committees as they direct.

STANDING RULE X - DISBANDMENT

Section 1. The Executive Committee must notify the State Director and all members listed on the current Chapter roster, and in writing of the Chapter's intention to disband, unless objection is voiced by Chapter members to both the State Director and the Executive Committee within 30 days of receipt of letter.

Section 2. Upon official dissolution of Chapter, the Chapter Charter must be forwarded to the State Director.

Section 3. If this Chapter should decide to disband, all moneys still left in the Chapter treasury shall be distributed as determined by the Chapter at the time.

STANDING RULE XI- AMENDMENTS

A proposed amendment of these Standing Rules shall be presented to the President in writing. Written proposed amendments shall then be given to all members at least 30 days prior to voting on proposed changes. A 51% vote of all Chapter members, excluding honorary members shall be required for approval of such amendment. The changing of minor typographical errors are exempt from STANDING RULE XI

President

Date

State Director

Date

Regional Director

Date