

STANDING RULES FOR THE GOOD SAM'S KING'S TRAVELERS CHAPTER

Revised December 2013

ARTICLE I: MEMBERSHIP DEFINED

- Section 1a - All members of the King's Travelers Chapter must be a member in good standing in the Good Sam Club.
- 1b - Membership in the King's Travelers Good Sam Chapter (hereafter referred to as "Chapter") shall be by recommendation of the appointed Membership Committee. They shall be interested in the promotion of responsible recreational vehicle camping, which is a focus of this Chapter.
- 1c - The Chapter is affiliated with the Idaho State Organization and Good Sam Club.
- 1d - The Chapter will use the Good Sam name and logo in good taste, to promote the Good Sam pledge and Chapter activities in a manner consistent with the Club Constitution, By-laws, and general policies. The Chapter agrees to cease and desist from all use of the Good Sam name and logo upon loss of its charter, for any reason, from the Club.
- Section 2 - Membership will be considered as an individual, husband and wife (per Good Sam Membership Number), and any minor children or single adults living with them.
- Section 3 - The privilege of voting shall be extended to both a husband and wife on all matters pertaining to the business of the Chapter. There shall be no voting by proxy.
- Section 4 - Adult children who are not Good Sam members shall be considered guests at meetings and outings.
- Section 5 - Guests shall be limited to attendance at a maximum of two (2) meetings annually.

ARTICLE II: NOMINATIONS FOR OFFICE

- Section 1 - A nominating committee of three (3) members shall be appointed by the President at the September meeting.
- Section 2 - The Nomination Committee shall submit a slate of names of at least one (1) candidate for each of the following offices:
- a. President
 - b. Vice President
 - c. Secretary

- d. Treasurer
- e. Wagon Master

Section 3 - Additional candidates may be nominated from the floor.

Section 4 - Candidates' acceptance may be in person or in writing to indicate his/her willingness to take the office, if elected.

ARTICLE III: ELECTION

Section 1 - Election of Chapter Officers will be held at the October meeting of the Chapter.

Section 2 - Elected Officers will be installed in their respective positions at the January meeting of the Chapter.

Section 3 - The Chapter President may serve for no more than three (3) consecutive years.

ARTICLE IV: DUTIES OF ELECTED OFFICERS

Section 1 - The elected officers of the Chapter shall be:

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. Wagon Master

Section 2 - DUTIES OF THE PRESIDENT

- 2a - The President is the Chief Chapter Executive and shall preside over all meetings of the Board of Directors and Chapter meetings.
- 2b - Shall abide by, and enforce, the Constitution and By-laws and shall appoint committees.
- 2c - Shall not be entitled to vote on measures being considered by the Board of Directors, except to break a tie.
- 2d - Shall be an ex-officio member of all committees, and will have the power to remove a member of any committee for the good of the Chapter.
- 2e - Shall conduct all meetings and may change the order of business as he/she deems appropriate.
- 2f - Upon retiring from office, the President shall deliver to his/her successor an inventory of Chapter real and personal property.

Section 3 - DUTIES OF THE VICE PRESIDENT

- 3a - Shall be present at all meetings of the Board of Directors and Chapter meetings.
- 3b - Shall assist the President in all matters as needed and shall act as President in his/her absence.
- 3c- Shall be entitled to one (1) vote as Board member.
- 3d - Shall assist the Treasurer in distributing supplies for Chapter members to purchase.
- 3e - In the event the office of President becomes vacant, he/she shall assume the office for the unexpired term.

Section 4 - DUTIES OF THE SECRETARY

- 4a - Shall attend all meetings of the Board of Directors and Chapter meetings.
- 4b - Shall maintain complete written records of the proceedings of the Chapter and Board meetings.
- 4c - Shall send a copy of the Board and Chapter minutes to the President within one (1) week of the meetings.
- 4d - Shall conduct correspondence of the Chapter.

Section 5 - DUTIES OF THE TREASURER

- 5a - Shall maintain a record of receipts and expenditures of the Chapter.
- 5b - Shall maintain a record of the Chapter checking account.
- 5c - Shall honor expenditures, other than petty cash, with a check bearing the authorized signatures of the Chapter President or Vice President and the Treasurer.
- 5d - Shall maintain and submit a financial report at each Chapter meeting and other times as directed by the Board of Directors.
- 5e - Shall be responsible for, and keep, an accurate inventory of all Chapter property; issue dues and receipts; maintain a supply of Good Sam Chapter supplies; and other information as directed by the President.
- 5f - Shall have the authority to pay expenditures for normal expenses (i.e. stamps, Good Sam supplies, etc.) A one-time expenditure limit shall be twenty dollars (\$20.00). Unusual or major expenditures will require prior approval of Chapter members.

Section 6 - WAGON MASTER

- 6a - Shall arrange all trips and caravan details.
- 6b - Shall notify members of itineraries, make a visual and/or oral survey of the area, and lead/take charge of the outings.
- 6c - Shall, at the February meeting, submit the program of the proposed outings for the coming year, for Chapter approval or amendment.

Section 7 - TERMINATION

Any officer who misses more than three (3) meetings, without valid reasons, will be terminated as an officer.

ARTICLE V: APPOINTED OFFICERS

Section 1 - MEMBERSHIP COMMITTEE

- 1a - Shall consist of three (3) members
- 1b - Shall decide on new Chapter membership applications.
- 1c - Shall serve one (1) year, with at least one year between terms.

Section 2 - PUBLICITY CHAIRMAN

- 2a - Shall furnish publicity of the Chapter meetings and outings.
- 2b - Shall send information to the Good Sam Club regarding Chapter activities for possible publication.

Section 3 - LEGISLATIVE REPRESENTATIVE

Shall keep informed of proposed laws affecting recreational vehicle owners and notify the Chapter and State Legislative Representative as deemed appropriate.

ARTICLE VI: MEETINGS

Section 1 - Regular Chapter meetings shall, as much as possible, be held the first TUESDAY of each month.

Section 2 - An outline of the meetings for the coming year shall be made starting with the installation of officers. Scheduling must be done with State activities and Club events in mind.

Section 3 - The order of business for conducting meetings shall be as follows:

- 3a - Call to order
- 3b - Prayer/devotions

- 3c - Flag salute
- 3d - Roll call of officers and members
- 3e - Reading the minutes of previous meeting
- 3f - Treasurer's report and report of outstanding bills
- 3g - Introduction of new members and visitors
- 3h - Committee reports
- 3i - Unfinished business
- 3j - New business
- 3k - Adjournment

Section 4 - A quorum of the Chapter shall consist of thirty percent (30%) of the membership.

Article VII: EFFECTIVE DATE

- Section 1 - The Chapter adopts the Good Sam Club's Constitution as their own.
- Section 2 - The Chapter Standing Rules shall be effective upon acceptance by the membership.
- Section 3 - The Chapter Standing Rules will be subject to approval by the State Organization and the Club.

ADDENDUM TO STANDING RULES

First in-house rules adopted November 30, 1986

Revised December 30, 2013

1. There will be no tobacco, alcoholic beverages, or foul language used in any meetings or campouts.
2. Members should be compatible with the teachings of the Church of the Nazarene.
3. In the event of the loss or permanent incapacitation of a member's spouse, which may lead to an inability of the remaining spouse to participate in Chapter activities, they may continue association with the Chapter. The term of "associate" may be used. Dues shall be one-half the amount for active membership. An associate will not have any vote in the Chapter.
4. No member may commit the King's Travelers Chapter to any expenditure or project without prior approval of the membership.
5. A Project Committee is to be convened annually to recommend projects, which are subject to a Chapter vote.
6. A list of all committees shall be given to each member at the beginning of each year.
7. A budget shall be prepared and presented to the membership for consideration at the January meeting.

_____ Date _____

President

_____ Date _____

Regional Director

_____ Date _____

State Director