

**CAPITOL GYPSIES GOOD SAM CHAPTER
BOISE, IDAHO, AREA 5
STANDING RULES
ADOPTED February 21, 2013 Amended June 28, 2014***

STANDING RULE 1 – NAME

This Chapter (CHAPTER) shall be known as the Capitol Gypsies Chapter of the Good Sam Club (CLUB), a not for profit Idaho organization and shall recognize the Idaho State Organization's (STATE) Standing Rules and the CLUB's Constitution and By-laws as their own.

STANDING RULE 2 – COLORS (*Revised 05/14/2014 and approved by State and Club)

*The Chapter logo is a silhouette of the State of Idaho with a Good Sam logo and a caricature of a Brown Gypsy Camper on a dark blue pickup inside, with the words Capitol Gypsies in red overlaid on a flag of blue. Finished size of the flag shall be approximately 14" X 21".

Vests will be a light blue in color with a gold trim. Chapter patch will be placed on the center of the back of the vest. All vests not of the light blue color with gold trim will be grandfathered in as of July 1, 2009.

The Chapter will only use the Good Sam name and logo in good taste and to promote the Good Sam pledge and Chapter activities in a manner consistent with the CLUB Constitution and Bylaws. The Chapter agrees to cease and desist from all use of the Good Sam name and logo upon loss of its charter for any reason.

STANDING RULE 3 - MEMBERSHIP

All members of the Capitol Gypsies Good Sam Chapter must first be a member, in good standing, of the Good Sam Club. Sight verification of National Good Sam membership card must be made by the Treasurer at the time of member enrollment and/or payment of yearly Chapter dues.

STANDING RULE 4 - MEMBER DEFINITION

A member is defined as one couple or single and any dependents living with them. To obtain membership, the candidate shall submit an application to the Treasurer and pay the applicable fee. There shall be one vote per member.

STANDING RULE 5 - MEMBERSHIP LIMIT

The number of members shall not exceed fifty (50).

STANDING RULE 6 - GUESTS AND PROSPECTIVE MEMBERS

Guests and prospective members are invited to attend any Chapter meeting or outing. An "outing" shall be defined as attendance at a Chapter campout in a recreational vehicle staying over at least one night.

*An applicant is encouraged to attend at least one but no more than three (3) functions of the Chapter (either a meeting or an outing) prior to application for membership in the Chapter.

STANDING RULE 7 – MEMBERSHIP DUES

The annual Chapter dues shall be twenty two dollars (\$22.00) per year. Dues will become payable October 1 of each year. Members joining after April 1 shall pay dues of \$11.00 for the remainder of the year.

Members who fail to pay dues by October 1 shall be considered delinquent. Members whose dues are still delinquent at the close of the October Chapter meeting will be dropped from membership.

STANDING RULE 8 – BOARD OF DIRECTORS

The Board of Directors shall be the governing body of the chapter and shall be comprised of six (6) members consisting of the following:

- | | |
|---------------------------|-----------------------------|
| A. Chapter President | E. Wagon Master |
| B. Chapter Vice President | F. Immediate Past President |
| C. Secretary | |
| D. Treasurer | |

The Board of Directors shall meet annually or as needed to conduct the business of the Chapter. All Board members shall be called, or notified in writing, not less than seven (7) days prior to the Board meeting. The President may call a special business meeting of the Directors at any time deemed necessary. Notice of special meetings shall be given, if possible at least seven (7) days in advance of such meeting. A quorum of the Board of Directors shall be four (4) members. A simple majority vote of those present will be required to pass any measure considered.

STANDING RULE 9 - AMENDMENTS

Any proposed changes to these Standing Rules must be submitted to the President in writing to be included in the agenda of the next scheduled meeting. The proposed amendment(s) in final form shall be presented at that meeting. Copies of the proposed changes in final form will be provided for those attending the meeting. The amendment(s) may be passed with an affirmative vote of three-fourths (3/4) of the eligible members present and submitted to the State Director for approval.

Changing of minor typographical errors are exempt.

STANDING RULE 10 – NOMINATIONS FOR OFFICE

A Nominating Committee of three (3) members shall be appointed by the President at the May meeting. The Nominating Committee shall submit the name of at least one (1) candidate for each of the following offices:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

Additional candidates may be nominated from the floor.

Candidates must be present to accept the nomination or acceptance in writing by the candidate must be presented to indicate his or her willingness to take the office, if elected.

STANDING RULE 11 – ELECTION

Election of chapter officers will be held at the September meeting of the Chapter.

Elected officers will be installed in their respective position for a one year term at the October meeting. Term will be from October 1 through September 30.

The Chapter President shall not succeed himself more than once.

STANDING RULE 12 – ELECTED OFFICERS AND DUTIES

A. President:

The President is the Chapter's chief executive and shall preside over all meetings of the Board of Directors and Chapter meetings.

Shall abide by and enforce the Constitution and Bylaws of the CLUB and the Standing Rules of the Idaho State Good Sam Organization. The Chapter shall pay the registration fee for the Spring Fling and Fall Roundup Meetings which the President or his proxy shall attend;

Shall appoint committees when needed;

Shall not be entitled to vote on measures before the Board of Directors except in case of a tie;

Shall be an ex-officio member of all committees and will have the power to remove a member from any committee for the good of the Chapter;

Shall upon retiring from office deliver to his/her successor all Chapter property used during his/her term of office.

B. Vice President: (*Revised 05/14/2014)

Shall be present at all meetings of the Board of Directors and Chapter Meetings;

Shall assist the President in all matters as needed and shall act as President in his/her absence;

Shall be entitled to one vote as a Board member;

In the event the office of President shall become vacant, shall, with the Board's approval, assume the office for the unexpired term;

* (Paragraph omitted requiring responsibility for camping equipment of Chapter, duty transferred to Wagonmaster.)

*Shall be responsible to purchase any inventory item needed by the Chapter.

C. Secretary:

Shall attend all meetings of the Board of Directors and Chapter meetings.

Shall maintain complete written records of the proceedings of the Chapter and Board meetings.

Shall send a copy of the minutes to the President within two (2) weeks of the meeting.

Shall conduct correspondence of the Chapter.

D. Treasurer:

Shall maintain a record of receipts and expenditures of the Chapter.

Shall maintain a record of the checking account.

Shall honor expenditures, other than petty cash, only by check bearing two (2) authorized signatures. Those authorized to sign are: a. Chapter President

b. Chapter Vice President

c. Treasurer

Shall maintain and submit a financial report signed by the treasurer at each Chapter meeting and other times as the Board of Directors desires.

Expenditures. The Treasurer shall have the authority to pay normal housekeeping bills, i.e. stamps, Good Sam supplies, stationery supplies, etc. A one time expenditure limit shall be twenty dollars (\$20.00). Unusual and/or major expenditures will require prior approval of the Chapter members.

Shall be responsible for keeping the Chapter Roster updated on the STATE website and furnish a copy to Chapter officers.

STANDING RULE 13 – WAGONMASTER (*Revised 05/14, 2014)

Shall ask for monthly volunteer campout hosts; shall make sure the campout hosts have made all arrangements for the campout; shall not succeed one's self in that position more than once. If a covered area needs to be rented for a campout at a state park, the Chapter shall pay up to \$75 for the rental for two days or up to \$35 per day.

*Shall be responsible for the camping equipment of the Chapter and furnish the President an accurate inventory on an annual basis.

STANDING RULE 14 – MEETINGS

Regular Chapter meetings shall be held on the third Thursday of each month at 6:00 p.m., except when outings are held on the third weekend of each month. At those times the meeting shall be rescheduled to accommodate the outing.

The August meeting shall be designated as an Ice Cream Social and shall be held at a place which accommodates all members desiring to attend.

The December meeting shall be designated as the Christmas Party, location to be determined by the Christmas Party Committee, appointed by the President and at which no business shall be conducted.

All scheduling must keep in mind Idaho State activities and Club events.

A quorum of the Chapter shall consist of twenty percent (20%) of the members, including a board member.

STANDING RULE 15 - MILEAGE

The Chapter shall pay mileage of \$0.25 per mile to the President or the President's representative to attend State Committee meetings.

The Chapter shall, when necessary and with prior approval by the Chapter President, pay \$0.25 per mile to the Wagonmaster or the Wagonmaster's representative to scout campout locations.

STANDING RULE 16 - NAME BADGES

The Chapter shall provide officer badges for the President, Vice President, Secretary and Treasurer as well as "PAST" badges for the outgoing President, Vice President, Secretary and Treasurer.

Name badges shall be worn at all meetings and should be worn at campouts whenever guests are present. Members not wearing their name badges when appropriate will be fined \$.25.

STANDING RULE 17 - PETS

Owners of pets attending campouts shall observe rules of the camp area and shall clean up after their pet. No pets, except certified service animals, shall be present in the food service area during preparation and serving of meals attended by the general membership.

STANDING RULE 18 - MEMBERSHIP LIST

The Chapter Membership List shall not be used by any member or given to others for commercial purposes.

STANDING RULE 19 - CAMPING FEES

Whenever a campout is held at a location at which camping fees are charged unless cancellation is made according to the campground policy, members who reserve a camp site and do not show, or cancel according to that policy, shall be responsible to the camping facility according to their policy.

STANDING RULE 20 - CONDUCT OF MEMBERS AND GUESTS

Chapter members and their guest(s) shall conduct themselves in a moral and ethical manner during all meetings and outings they attend. Any questionable conduct will be taken before the Board of Directors of the Capitol Gypsies. The Board of Directors will make the determination on what action, if any, will be taken.

Submitted by:

Kathy Maglecic, Chapter President

Submitted to and Approved by:

Joyce Barcus, Idaho State Director

Effective Date:

June 28, 2013

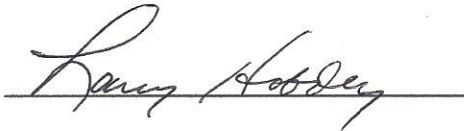
All appropriate signatures are on original document.

Addendum to Capitol Gypsies

Good Sam Chapter Standing Rules #13

The current Standing Rules states in Standing Rule 13 that the Chapter can pay up to \$75.00 for the rental of a covered area in a State Park for two days or up to \$35 per day. The Capitol Gypsies held a monthly meeting on September 20, 2018 and at that meeting the issue of renting a shelter at a State Park was raised. The Chapter voted to raise this fee from \$75.00 to \$100.00 and as such is noted in the Minutes dated September 20, 2018. The Standing Rule 13 is hereby amended to show this new fee of \$100.00.

Signed and dated this 18th day of October, 2018

A handwritten signature in cursive script, appearing to read "Larry Hoddey", written over a horizontal line.

President, Capitol Gypsies

A handwritten signature in cursive script, appearing to read "Joyce Barceus", written over a horizontal line.

State Director