



# TRAVELIN' SAMS POKY (TSP) STANDING RULES

Lynn Hebdon, President

TRAVELIN SAMS POKY, 2130 Sandy Lane, Pocatello, ID 83204



**STANDING RULES (SR's)**  
**Travelin' Sams Poky (TSP) Chapter**  
**Local Chapter of Idaho Good Sam Club Organization**  
**And (National) Good Sam Club**

**NOTE:** Mailing address for this chapter is that of the current chapter President. (See cover sheet)

**1. Objectives:** To RV travel while having fun and experiencing new places and educational opportunities. To enjoy social gatherings while promoting good will and companionship, and to make new friends. To also leave any camping areas cleaner than we found them. And finally, to assist, if necessary, all Forest Service personnel, campground hosts, and others in need in any way we can. Refer to the Good Sam's Pledge in the welcome package.

**2. Dues:** Our annual dues are \$15 per rig (\$10.00 for Associate member – see paragraph 5 below), collected starting in September but no later than November monthly TSP meeting so that the State's portion (\$4) can be paid to the State by November 15th. Any new members joining after June 30<sup>th</sup> will pay a flat rate of \$10.00 of which \$2.00 goes to the State (this is aligned with State policy). If joining between October 1<sup>st</sup> and December 31<sup>st</sup> will pay \$15 for the next year.

**3. Officers:** Nominations for new officers will begin in September, for terms that will begin no later than January 1<sup>st</sup> of following year. (It is recommended that all four officers be from different rigs/families in order to avoid 50% of officers being absent if that rig/family are not available for any reason). In October elections will be conducted at monthly TSP meeting. Once approved by the chapter in October, installation of new officers will be completed at the November TSP meeting and may be installed by Area 7 or State representative. Term of office is a minimum of one year (recommended two) and elected persons may run for one more consecutive year. After two years they may serve in a different capacity before running for the same office again. New officers referred to as "Executive Board (ExB)" will perform duties as outlined below:

A. **PRESIDENT:** Conducts all chapter meetings, presides as Chief Executive, appoints all committee chairs, serves as ex-officio of all committees, and with power to remove a member of any committee for the good of the chapter. Shall abide by/enforce all chapter and Idaho Good Sam Organization Standing Rule's, and Good Sam Club Bylaws and Constitution. President represents TSP at Idaho Good Sam Organization meetings. If he/she cannot attend, then designates delegate to serve in his/her place, fills out Proxy form, and sends with delegate.

**(NOTE: President votes only to break a tie/stalemate).**

B. **VICE PRESIDENT:** Attends chapter and ExB meetings. In the absence of the President, conducts chapter meetings, coordinate committees and such duties as the President assigns. Will also assume office of the President in the event that position becomes vacant.

C. **SECRETARY:** Attends chapter and ExB meeting. Keeps minutes of meetings, sends meeting minutes to President for review prior to release and handles correspondence. Will maintain TSP rosters to include addresses, phone numbers, birthdays, and In Case of Emergency (ICE) contact information.

D. TREASURER: Attends chapter and ExB meetings, maintains receipts and expenditures for TSP. Will maintain a record of checking account, and will honor expenditures only by check and as authorized on Treasurers tracking form for second signature from either President or Vice President. Will also provide income/expense report at monthly TSP meeting and insures that dues are paid to the State on time by November 15<sup>th</sup>.

**NOTE:** Minor expenses such as stamps, envelopes, etc., less than \$20.00 will be paid upon approval of President or Vice President. Any expenses greater than \$20.00 must be approved by TSP quorum vote.

**4. Committees:** All committee chairs will be appointed by the president as per the following, and will report to the President any appropriate and associated information for review/presentation to TSP:

A. Auditing: President will select two chapter members to conduct yearly review of treasurer's books/accounting to be conducted in January (after installation of new ExB)

B. Historian: (or designee) Keeps continuity folders from all trips

C. Legislative Representative: (or designee) should attend the State Meetings and keeps TSP abreast of current RV/camping legislative issues

D. Membership: (or designee) Maintains Idaho Good Sam Organization website for membership

E. Nominating: (3 members) Prepares slate of officers in September for annual elections in October

F. Packman: (or designee) Stores and transports/arranges for chapter equipment such as large stove/games

G. Publicity: (or designee) Submits newspaper and other articles locally

H. Wagon Master(s): TSP Wagon Master may assist each trip host(s) to organize and assign specific trip wagon master(s), to include organizing caravans for all destinations

I. Facebook/Social Media: (or designee) Posts appropriate TSP information on private Facebook/social media

J. Welcoming: (or designee) Updates Welcome/Information Booklet and insures new members receive one

**5. Members:** All members who join our group are asked to be active and participating members, and attend TSP meetings and scheduled campouts whenever possible. All members are asked to host an outing at least once every 3 years. They are also asked to serve in an official capacity holding an office once every 5 years. All members are to contribute to the good of the chapter and to maintain the high standards of The Good Sam Club.

A. Applying to become a member: An applicant can apply for membership immediately or has the option to attend 1 meeting and 1 campout as a guest prior to applying to becoming a member. ExB will approve all new applicants. New members must be a member of The Good Sam Club.

B. Associate Member: These members are persons/family that have been a member previously, and/or who travel with another member due to not having a rig. As they do not travel in a

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separate rig, their annual fee is \$10.00. These members must also be a member of The Good Sam Club. They also have all other rights including a separate vote and to hold any office in TSP.

C. Membership removal: Chapter members can be removed from membership by one of the following:

- 1.) Resignation
- 2.) Failure to maintain both TSP and/or Good Sam Club dues in a timely manner
- 3.) Inappropriate conduct or behavior unbecoming of TSP and Good Sam Club guidelines; e.g. the ExB receives complaints from 20% of the members regarding actions and/or behaviors of said member. The ExB will first consider this member's actions to determine if it warrants a written ballot vote by the membership.
- 4.) Mishandling of funds.

6. **Voting and quorum**: Each rig and each associate has one vote in all TSP matters. A quorum is required for all TSP group decisions. A quorum is defined as at least 25% of total TSP membership votes either directly at meetings or via written response by email/mail to ExB. Decisions on the votes are then determined by a simple majority of the quorum.

7. **Email Addresses and personal information**: Any email, mailing addresses, In Case of Emergency (ICE) list, birthdays, and tow vehicle and/or rig information from members of our chapter are not to be shared in any manner outside our chapter to include use for political or commercial purposes, or for adding to email lists, unless prior written permission is given by the person involved. If any TSP member does not want this information on our lists for internal use they must notify the ExB for removal.

8. **Meetings**: Meeting place, time, and date is established by quorum vote. Meeting order of business is as follows:

- A. Call to order: Roll call: # of rigs/associate members in chapter - at meeting - declaration of quorum
- B. Introduction of new members or guests
- C. Recognize current month birthdays:
- D. Health/welfare updates:
- E. Announcements/correspondence:
- F. Treasurer's report:
- G. Review of past month minutes:
- H. Safety and/or related RV training/learning information: (optional)
- I. Unfinished/Old business:
- J. Review of most recent trip results and upcoming trips planning:
- K. New business:
- L. Miscellaneous:
- M. Time and place for next meeting:
- N. Adjournment

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**Official Travelin' Sams Poky Apparel**

We ask that you place an order for a polo shirt or two with your name and our logo on it. Our colors are black and orange. Shirts may be purchased and/or embroidered at SLT Graphics, 1098 Wilson, Pocatello, phone 208-232-1618. When we go to events together as a group, we encourage everyone to wear one of their TSP shirts.

ANY CHANGES, ADDITIONS, DELETIONS TO THESE STANDING RULES MUST BE MADE IN WRITING, AND COMPLETED BY ACTION OF CHAPTER BODY, AND WILL BECOME EFFECTIVE AFTER AT LEAST TWO (2) BUT NOT MORE THAN THREE (3) READINGS AT CHAPTER MEETINGS.

Submitted by the Standing Rules Committee: DATE: April 12, 2018

Revised Standing Rules submitted by current chapter officers:

Lynn E. Hebdon  
Dave Wedler  
Don Marcus  
Betty Sigler

1<sup>st</sup> Reading: \_\_\_\_\_

2<sup>nd</sup> Reading: \_\_\_\_\_

3<sup>rd</sup> Reading (if needed): \_\_\_\_\_

Vote/Acceptance by TSP on: \_\_\_\_\_

Sent to State: \_\_\_\_\_

Approved by: \_\_\_\_\_

Printed Name: \_\_\_\_\_